

Southside Virginia Training Center-Local Human Rights Committee
Minutes
January 9, 2013 – 1:00 P.M.
Building 1, Conference Room B

Attendance: Louis Cei, James Hume, James Pulliam,
Carol Gittman, Ramakrishnan Shenoy, Eddie Martin,

Absent: Bobby Tuck, Shelley Cooke, Jean Grim

Others: Carrie Flowers, Human Rights Advocate, Margaret Miller, SVTC Facility Liaison, William Hawkins, Facility Director, Pearl Bowlin, Abuse Investigator, Christina Vernon, Risk Manager, Zachary Devore, VOPA Representative,

TOPIC/AGENDA	DISCUSSION/MOTIONS	RECOMMENDATION/ACTION	FOLLOW-UP
<i>Call to Order:</i>	The meeting of the Local Human Rights Committee was called to order by Dr. Louis Cei, Chairperson at 1:00 p.m. Dr. Cei thanked everyone for coming.		
<i>Minutes:</i>	A motion was made and properly seconded to approve the December 12, 2012 minutes. The motion passed.		
<i>Public Comments:</i>	Chairperson, Dr. Cei announced the public comment period and invited individuals to come forward to address the committee. There being none, “A motion was made and passed that the Local Human Rights Committee go into Closed Session pursuant to the Virginia Code 2.2-3711 -A.15 for the protection of the privacy of individuals and their records in personal matters not related to public business”.		
<i>Abuse Allegations, Unknown Injuries, Peer to Peer and Deaths:</i>	The Facility Director, William Hawkins reported one allegation of abuse, four unknown injuries, two peer to peers with none turning into 201 and no deaths for SVTC.		
<i>Reportable(serious) Incidents:</i>	Five serious incidents were reviewed and discussed. Data was presented by Chris Vernon, Quality Risk Management for SVTC.		
<i>Complaints</i>	There were no complaints for SVTC/HDMC for this reporting period.		

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Roll Call:	<p><u>Return to Open Session</u></p> <p>Upon reconvening into open session, the Local Human Rights Committee certified that only public business matters lawfully exempted from statutory open meeting requirements and only public business matters identified in the motion to convene the Closed Session were discussed in Closed Session.</p>	<p>James Pulliam –certified Carol Gittman –certified Louis Cei –certified Eddie Martin –certified James Hume –certified Ramakrishnan Shenoy – yes certified</p>	
Summary:	<p>The following reports were heard and action taken.</p> <p><u>Abuse/Neglect Allegations, Unknown Injuries, Serious Incidents, Deaths and Peer on Peers for SVTC and HDMC</u></p> <p>A motion was made and properly second to accept the reports presented by the Facility Director and Abuse Investigators. Motion was carried.</p>	Report accepted	
Old Business:	None		
New Business:	<ul style="list-style-type: none"> ◆ Chairperson, Dr. Cei opened the floor for discussion of meetings time. The LHRC recommended changing from monthly meetings to quarterly meetings. The Office of Human Rights will send the proper documents to the State Human Rights Committee (SHRC) for approval. Ms. Smith will revise the meeting schedule and post it on the websites. ◆ Due to medical issues Ms. Shelly Cooke submitted a verbal resignation from the committee. It was moved and properly second to accept Ms. Cooke’s resignation. Motion carried. ◆ The SVTC January 2013 Seizure and Neuro-Psychiatric Clinic/Conference Schedule and the 2013 SVTC-LHRC Meeting calendar was received. 	It was moved and properly second that the SVTC-LHRC move to quarterly meetings after February 2013 upon approval from the SHRC.	
Facility Update:	The Facility reported on census reduction, layoffs, retirements and staff replacements.		
Advocate’s Update:	The advocate had no report for this reporting period.		
Adjournment:	Having no further business to discuss, a motion was made and		

	passed to adjourn. The next LHRC meeting will be held on Wednesday, February 13, 2013 in Building 1, Conference Room B.		
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Signature: SVTC-LHRC Chairperson: _____

Date: _____

SVTC-LHRC Secretary: _____

Date: _____